



WAITING LIST FORM

Child's Full Name: _____

Date of Birth: _____

Year of Commencement:

- 2018 (born 01.07.2013 to 30.06.2014) 2021 (born 01.07.2016 to 30.06.2017)
- 2019 (born 01.07.2014 to 30.06.2015) 2022 (born 01.07.2017 to 30.06.2018)
- 2020 (born 01.07.2015 to 30.06.2016) 2023 (born 01.07.2018 to 30.06.2019)

Parent's/Guardian's Name/s: _____

Address: _____

Home Phone: _____ Mobile Phone: _____

Email Address: _____

How did you learn about the Centre? _____

Are there additional needs of which you are aware that your child may require during his/her enrolment at the Centre?

If, for any reason, your child may need special assistance (e.g. special facilities, special equipment or additional support staff), notify the Centre as soon as possible so that the Centre can plan for facilities/apply for funding to best meet the needs of your child. **Please note:** This information is requested to assist the Centre in long-term planning for the successful inclusion of the child with additional needs. The information obtained **will not** be used to deny or delay enrolment of the child involved. At the same time, there is no guarantee of enrolment.

Waiting List Policy

1. Enrolment at the Centre will depend on places available and offers will be made strictly in accordance with the Waiting List.
2. No child's name will be entered on the Waiting List until the non-refundable fee of \$20 is paid and receipted (see below for payment options).
3. No Waiting List priority will be given to children for any reason.
4. Lodgement of this form does not guarantee a place.

Privacy Policy

Information provided on this form will be considered confidential and will be used only for the purposes for which it was intended or a directly related secondary purpose.

I have read the above Waiting List Policy and do hereby agree to be bound by the above terms and conditions.

Signature _____ Date: _____

There are several ways to pay the waiting list fee:

1. **Cash:** payable at kindy
2. **Cheque:** made payable to **Kenmore West Preschool and Kindergarten.**
3. **Direct Deposit:** BSB: 734-055 Account number: 07-0420
Account name: Kenmore West Preschool and Kindergarten Association Inc
Reference: Waitlist <Your child's surname> <kindy year>

Office use only Received By: _____ Date: _____ Waiting List Position: _____